

STATE OF MICHIGAN
THIRD JUDICIAL CIRCUIT

SUBJECT: **ACCESS TO JUROR QUESTIONNAIRES**

This Administrative Order is issued in accordance with Public Act 374 of 1996 which consolidated the Third Judicial Circuit Court and Recorder's Court.

IT IS ORDERED THAT:

1. Juror Qualifications Questionnaires. MCL 600.1315

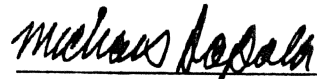
- a. Juror Qualification Questionnaires are confidential and are not public records.
- b. Juror Qualification Questionnaires shall be kept on file by the Jury Board for a period of 3 years from the time they are filled out.
- c. The only persons allowed to examine Juror Qualification Questionnaires are:
 - (1) the Jury Board;
 - (2) the judges of the court;
 - (3) the court clerk and deputy clerks; and
 - (4) persons authorized access by court order.
- d. The answers contained on any Juror Qualification Questionnaire shall not be publicly disclosed.

2. Juror Personal History Questionnaire. MCR 2.510

- a. Juror Personal History Questionnaires are confidential and are not public records.
- b. Juror Personal History Questionnaires shall be kept on file by the Jury Board for a period of 3 years from the time they are filled out.
- c. The only persons allowed to examine Juror Personal History Questionnaires are:
 - (1) the judges of the court;
 - (2) the court clerk and deputy clerks;
 - (3) parties to actions in which the juror is called to serve and their attorneys; and
 - (4) persons authorized access by court rule or by court order.
- d.
 - (1) Attorneys of record and parties in pro per may examine Juror Personal History Questionnaires of jurors anticipated to be called for voir dire by presenting a written signed request to the Jury Board prior to commencement of voir dire. Neither photocopies nor verbatim handwritten copies of Juror Personal History Questionnaires may be made by the person examining the questionnaires. However, summary notes of pertinent information may be recorded.
 - (2) Examination of Juror Personal History Questionnaires by parties or their attorneys after conclusion of voir dire will be permitted only upon order of the Chief Judge.

- e. Examination of Juror Personal History Questionnaires may only be conducted in an area designated by the Jury Board except upon order of the chief judge or trial judge in an assigned case.

All previously issued Third Judicial Circuit and Recorder's Court Administrative Orders relating to Access to Juror Questionnaires are vacated.



Michael F. Sapala
Chief Judge
Third Judicial Circuit Court

Effective: April 6, 1998